



Governance Document

Mission Statement / Objects and Powers

pyka are a team of multi-disciplinary artists, trained teachers/educators, and strategists, who develop creative digital tools, and deliver creative learning journeys to reconnect people with their own creative capacity.

pyka strive to reach a wide range of organisations where the development of new approaches to creative engagement is key. We work in collaboration with schools, arts venues, charities, theatres, museums, and many more, to reach the widest possible audiences across the country and deliver on our ambitions for sustainable life-long learning through creativity.

pyka maintain a team of creative professionals who skills span the entire creative spectrum. From film makers to animators, musicians to composers, software developers to hardware creators, visual illustrators to graphic designers. Each of our artists pledges to draw upon their active experience within the creative industries to inform and develop the very best levels of creative engagement possible, to ultimately improve on the quality of curriculum based education and life long learning for everyone.

pyka maintain an ongoing effort to increase access to meaningful expression through the development of creative digital tools, and develop these tools in a direct collaboration with those who need them.

Terms

Management

The Directors are:

David Gunn

Leigh Davies
Miles Warren

The Directors may only be released from their management commitments by agreement of the other Directors.

Any new Directors must be agreed by all current Directors including any outgoing Director.

Finances

The company meets its financial reporting requirements by using RB Accountants, chartered accountants who file all paperwork on behalf of the company. Their contact address is:

45 Shaftesbury Avenue, Kenton, Harrow, HA3 0RA.

There is a shared company bank account.

How to change the rules

The rules can be changed or added to if all of the Directors vote unanimously to change the rules. All Directors will be informed of rule changes by email within thirty days of a rule changing. The Management will meet once per year for an AGM. They can meet any other time for an EGM.

Asset Locking

Where asset locking is required, funding directed for a specific project will solely be used for the delivery of that project. If pyka is unable to complete the project due to the company ceasing to exist, the remaining funds and remaining project assets will be returned to the funder where possible, in the event that this is not possible, funds will be distributed to project partners to complete the project, or will be distributed to a suitable charity, determined and identified with the funder.

Charitable Purposes

pyka is not a charity, although much of its activities fall under 2 of the charitable purposes outlined by the U.K. Government. Projects delivered by pyka that are defined as "Charitable Purposes", dependant on the project can be "Asset Locked", the specific "charitable purpose" is dependant on the project focus and project partners. The main charitable purposes pyka work within are "The advancement of education" and "The advancement of the arts, culture, heritage, or science". This is determined on a project by project basis, and decided through discussions with the specific funders of each project.

Contact

pyka can be contacted most easily via our main company email address - hello@wearepyka.com

Articles of Association

pyka's Articles of Association document, filed with Companies House, can be accessed via the following url - <https://beta.companieshouse.gov.uk/company/09941102/filing-history>

PRIVACY POLICY

pyka do not collect or store data from any pyka applications (if you have anything you'd like to show off from using them though, then please share!)

By contacting pyka you agree to pyka storing information provided (this just means we can email you back!)

pyka do not supply your information to third parties without your explicit permission. (this is only done when you want pyka to have someone get in touch with you)

GDPR - During event facilitation, pyka may collect and store images, videos and sound recordings, with the appropriate consent given by the concerned party, or by parent/guardian where necessary. These are securely stored and are only shared with the explicit consent of the concerned party, and only for as much time as they are necessary to be stored, after which they are securely disposed of. Any queries or requests, please contact our ICO Controller - Miles Warren at miles@wearepyka.com